



## VACANCY FDC PACIFIC REGIONAL REPRESENTATIVE

FDC is seeking a new **Pacific Regional Representative to be based in Suva, Fiji**. The role is to be filled from **1<sup>st</sup> December 2010**.

The Foundation for Development Cooperation is an independent, not-for-profit international development organisation. Established in Brisbane, Australia, in 1990, the mandate of FDC calls for it to conduct policy-oriented research, foster public awareness, mobilise broader Australian and overseas development cooperation, and support non-governmental development efforts. Through partnerships and alliances, FDC undertakes a range of initiatives which seek to improve the lives of poor people in developing countries, foster innovative approaches to development, and connect policy work to self-help efforts at the grass roots level. FDC's work includes economic development and assessment, policy analysis, grass-roots community-based initiatives, strategic research, partnerships and leverage, advocacy, consulting and advisory services, project design and implementation, secretariat and network management, and training and capacity building. FDC's headquarters is in Brisbane, Australia. FDC has an Asia regional office in Singapore and a Pacific regional office in Fiji. Additional information about FDC and its programs is available from the website: [www.fdc.org.au](http://www.fdc.org.au).

The role reports to the Executive Director at FDC in Australia.

Key tasks include:

- Implement and manage FDC's operational initiatives.
- Manage and expand the work of FDC Pacific.
- Implement the business plan of FDC Pacific in line with the FDC 2010-2012 Operational Strategy.
- Build relationships with key donors, clients and stakeholders in the Pacific.
- Oversee FDC's secretariat function for the Microfinance Pasifika Network and expand its capacity.
- Ensure that FDC Pacific is well branded with Fiji Government authorities and Pacific regional bodies.
- Represent FDC externally.

The role requires a minimum graduate degree in a Banking and Finance, International Development and/or other relevant discipline, computer literate, minimum of 10 years experience in international development and project management and strong experience in the Pacific region. Knowledge and work experience in the area of microfinance, financial inclusion and network development would be beneficial.

Applications are to contain a brief letter of introduction and reasons for applying for the position and a curriculum vitae not exceeding 5 pages that is to highlight education qualifications, relevant and performance based work experience.

Enquiries about this exciting, rewarding and challenging role may be made to **Ms Luse Kinivuwai** [lusekinivuwai@fdc.org.au](mailto:lusekinivuwai@fdc.org.au) or [info@fdc.org.au](mailto:info@fdc.org.au).

All applications are to be addressed to **The Executive Director, The Foundation for Development Cooperation** with subject **"Vacancy - Pacific Regional Representative"** and emailed to [info@fdc.org.au](mailto:info@fdc.org.au) by **13<sup>th</sup> September 2010**.